

**STATUTORY DECLARATION**  
*Statutory Declarations Act 1959*

I, [insert name, address and occupation of person making the declaration] make the following declaration under the *Statutory Declarations Act 1959*:

1. I am authorised to make this Statutory Declaration on behalf of [insert name, ABN and address of funding recipient] ('Recipient') and do so after making diligent inquiry and on the basis of my own knowledge.
2. The Recipient received [insert \$ amount of funding], exclusive of the Goods and Services Tax, described in the Application Form/Funding Agreement with the Australian Government Department of Health and Ageing of [insert date agreed] for [insert title of the project funded] ('purpose'). Under the Funding Agreement the Recipient agreed to spend the funding for the purpose.
3. The Recipient has spent the funding for the purpose in accordance with the Funding Agreement. Attached are receipts (if any) and/or other supporting documentation to verify that the Recipient has spent the funding for the purpose stated in the Funding Agreement.
4. The Recipient has returned to the Agency any funding not spent for the purpose.
5. I am aware that under the *Criminal Code Act 1995* (Cth) section 137.1 giving false or misleading information is a serious offence.

I understand that a person who intentionally makes a false statement in a statutory declaration is guilty of an offence under section 11 of the *Statutory Declarations Act 1959*, and I believe that the statements in this declaration are true in every particular.

**DECLARED** at [insert name of location] ON [insert day] )  
 )  
of [insert month and year] )  
 ) .....  
Before me, )  
Signature of deponent  
(Organisation Representative)

.....  
Signature of person before whom the declaration is made .....  
made [print full name, qualification and address of person before whom the declaration is made]

## STATUTORY DECLARATIONS REGULATIONS 1993

### - REG 3

#### Persons before whom a statutory declaration may be made (paragraph 8 (b) of the Act) -

For the purposes of paragraph 8 (b) of the Act, the following persons are prescribed:

(a) a person who is authorised under a law in force in a State or Territory to practise as a member of a profession listed in Part 1 in the Schedule;

(b) a person listed in Part 2 in the Schedule

## STATUTORY DECLARATIONS REGULATIONS 1993

### Schedule Persons before whom a Statutory Declaration may be made

(regulation 3)

#### Part 1 Members of certain professions

Chiropractor	Nurse	Psychologist
Dentist	Patent attorney	Trade marks attorney
Legal practitioner	Pharmacist	Veterinary surgeon
Medical practitioner	Physiotherapist	

#### Part 2 Other persons

Agent of the Australian Postal Corporation who is in charge of an office supplying postal services to the public

Chief executive officer of a Commonwealth court

Australian Consular Officer, or Australian Diplomatic Officer, (within the meaning of the *Consular Fees Act 1955*)

Civil marriage celebrant

Bailiff

Clerk of a court

Bank officer with 5 or more continuous years of service

Commissioner for Affidavits

Building society officer with 5 or more years of continuous service

Commissioner for Declarations

Credit union officer with 5 or more years of continuous service

Employee of the Australian Trade Commission who is:

- (a) in a country or place outside Australia; and
- (b) authorised under paragraph 3 (d) of the *Consular Fees Act 1955*; and
- (c) exercising his or her function in that place

Employee of the Commonwealth who is:

- (a) in a country or place outside Australia; and
- (b) authorised under paragraph 3 (c) of the *Consular Fees Act 1955*; and
- (c) exercising his or her function in that place

Fellow of the National Tax Accountants' Association

Magistrate

Finance company officer with 5 or more years of continuous service

Master of a court

Holder of a statutory office not specified in another item in this Part

Member of Chartered Secretaries Australia

Judge of a court

Member of the Association of Taxation and Management

Justice of the Peace

Accountants

Member of the Australian Defence Force who is:

- (a) an officer; or
- (b) a non-commissioned officer within the meaning of the *Defence Force Discipline Act 1982* with 5 or more years of continuous service; or
- (c) warrant officer within the meaning of that Act

Member of the Institute of Chartered Accountants in Australia, the Australian Society of Certified Practising Accountants or the National Institute of Accountants

Member of the Institution of Engineers, Australia, other than at the grade of student

Member of:

- (a) the Parliament of the Commonwealth; or
- (b) the Parliament of a State; or
- (c) a Territory legislature; or
- (d) a local government authority of a State or Territory

Minister of religion registered under Division 1 of Part IV of the *Marriage Act 1961*

Notary public

Permanent employee of:

- (a) the Commonwealth or of a Commonwealth authority; or
- (b) a State or Territory or of a State or Territory authority; or
- (c) a local government authority;

with 5 or more years of continuous service who is not specified in another item in this Part

Permanent employee of the Australian Postal Corporation with 5 or more years of continuous service who is employed in an office supplying postal services to the public

Person before whom a statutory declaration may be made under the law of the State or Territory in which the declaration is made

Police officer

Registrar, or Deputy Registrar, of a court

Senior Executive Service officer of the Commonwealth, or of a State or Territory, or of a Commonwealth, State or Territory authority

Sheriff

Sheriff's officer

Teacher employed on a full-time basis at a school or tertiary education institution